



St Cecilia's Catholic School

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Dear Parents,

The community of St Cecilia's Catholic School, Wyong welcomes your application for enrolment for your son/daughter in 2019.

Following the processing of all applications, the School/Parish Enrolment Committee will review each application individually.

The procedure for enrolment application is:

- a. Obtain and complete application forms from the school:
 - The Application for Enrolment
 - Statement of Faith Background
Father Raul or Father Alex will be at the school interview and will sign the Statement of Faith forms at this time. If you have a different faith, your Minister can complete this form prior to returning your application.
 - Preschool Form – to be completed by your child's preschool teacher.
- b. All forms, including the Statement of Faith background and supporting documentation should be returned to the school (Please note applications cannot be accepted and processed unless signed and complete). Preschool Forms can be returned by the Preschool or through you.
- c. Book your time for an interview with the Principal and Priest as well as the Kindergarten Screener for your child.
- d. **Interview with Principal and Priest:** Available dates for this interview are: Wednesday 6th June, **Monday 18th June**, Wednesday 20th June and Tuesday 26th June. The interview will be approximately 15 minutes in duration.
- e. **Kindergarten Screener:** Your child will spend 45 mins in a Kindergarten class. The dates and times available for this visit are around the same as those set down for the Principal and Priest interview. You can either have both on the same day or you may choose another time block if you prefer.
- f. Once all interviews have been conducted, the School/Parish Enrolment Committee will meet.
- g. Letter of Offer: you will be informed by letter as to the Committee's decision concerning your child's enrolment application. These letters will be posted to the address on your application form on the 2nd July, 2018.
- h. A \$70.00 administration fee is payable upon acceptance of enrolment. Your child will receive a school hat, embroidered with their name, as part of their enrolment.
- i. Transition Sessions (Head start) for incoming Kindergarten children will be held during Term 4. These sessions will be on Wednesday mornings from 9am - 10:30am over three weeks and are an important part of your child's transition to school.

They will be held on the 31st October, 7th November and 14th November.

Please note: Your child's attendance at both the Kindergarten Screener and Headstart are a very important part of your child's enrolment at St Cecilia's.

Essential requirements to be attached to this application for enrolment and forwarded to the school are: -

1. Birth Certificate.
2. Baptism/Sacramental Certificates. If your child is not a Catholic, please provide evidence/reference from your faith community.
3. Immunisation Certificate.
4. Statement of Faith Form.
5. Preschool Form.
6. Proof of residency status where this is legally required for a child born outside Australia.
7. A photocopy of current Custody Orders or Parenting Agreements if applicable.
8. A photocopy of Medical/Educational assessments helpful to the school e.g. Hearing Tests, Speech Assessments, Behaviour Assessments, etc.
9. Copy of Reports, Basic Skills Tests if applicable for all children other than Kindergarten.

Parents are becoming more and more aware of the importance of school readiness and are seeking advice in this difficult area. Our simple screener may identify some areas of immaturity. However, when considering enrolment for children who are young, e.g. children who turn five in February or later, it is beneficial to seek advice from those who have regular contact with your child eg at pre-school, speech clinics etc. If we feel your child is not ready for school following the Kindergarten Screener, the Head start program and discussions with their preschool teachers, we will advise you to hold their enrolment to the 2020 school year.

As part of this process we find it beneficial to speak with the preschool /previous school attended by the child. We will ask for your permission to speak with the staff of the previous schools.

Thank you for your co-operation in the first stage of the enrolment process.

Included in this package is our School Information Booklet that will give information on various aspects of St. Cecilia's Catholic School. Please take the time to read this at your leisure and if you have any questions please ask them during our interview.

Suburbs which generally 'feed-in' to St Cecilia's are: Wyong, Kangi Angi, Palmdale, Tuggerah, Mardi, Yarramalong, Watanobbi, Tacoma, Tacoma South, Rocky Point, Tuggerawong, Wadalba, Wyongah.

If you have any other queries or questions, please do not hesitate to call.

Yours sincerely

Mrs Yvette Owens
PRINCIPAL