

## **Principal's Update**

### **Term 4 Week 3**

### **30<sup>th</sup> October 2018**

#### **Year of Youth Pilgrim Cross Liturgy**

The Pilgrim Cross Liturgy was held yesterday morning in a beautiful setting outside and along the Wyong River. The Cross was carried in procession from St Cecilia's Church to the school by the Year Six House Captains and members of the St Peter's Youth Ministry.

It was a very reverent ceremony celebrating the children and youth in our School, Parish and Diocese.



#### **Headstart**

Our first Headstart session begins tomorrow from 9 until 10.30am; all 2019 Kinder families were sent an email today with full details. We are really looking forward to welcoming our 2019 Kinder students.

#### **Mosquitos**

There seems to be an unusually large number of mosquitoes around at the moment. It may be worth spraying insect repellent on your child before school, particularly if they tend to react to mosquito bites.

#### **Crazy sock thank you**

Once again the families of St Cecilia's responded with great generosity to the Catholic Missions through the Crazy Sock Day appeal. Around \$300 was raised for this amazing charity.

#### **Classes 2019**

It's that time of the year when teachers begin the process of planning classes for next year. Their planning will take into account social groupings, behavioural and learning needs as well as ensuring a balance between classes. If you have any concerns about your child's placement in regards to other students, please put those concerns in writing to me before Wednesday 31<sup>st</sup> October and I will take them into consideration. However, I cannot guarantee any request will be the final outcome and I will not consider any requests around teachers.

### **Family Registration Forms for 2019 (Due 2nd November)**

Each family attending St Cecilia's in 2019 should have received the family Registration form. If you haven't already done so please complete this important form and return to school asap.

It is imperative that this form be returned to school as it decides the fees charged for 2019 and allows us to register for any sibling discounts. If it is not returned, families will be charged at the highest rate and no sibling discount can be given. This form also has space for your **best contact phone number** and **email address**. Please ensure that you complete this form with your most up-to-date information.

### **Operation Christmas Child**

Donations for **Operation Christmas Child** will continue to be collected this week.

#### **The following items are needed-**

- Toothbrushes
- Comb/Hairbrushes
- Ball
- Skipping rope
- Marbles
- Pencils, sharpener, eraser, pencil case
- Girls underwear size 10-12 or 12-14
- Bangles
- Sunglasses
- Thongs girls / ladies 4-6



Thank you for sharing God's love in a tangible way.

Yours sincerely,

*Mrs Yvette Owens*

**PRINCIPAL**

***To be completed by all families***

**No discounts will be given unless this form is completed, signed by both parents/carers and returned to the school office no later than 2nd November 2018**

## Family details


Mother/Carer .....  
Surname Given name

Father/Carer ..... *Surname* ..... *Given name* .....

### Details of how the 2019 school fees will be paid:

**Terms of payment** (if no box is ticked the payment defaults to Standard)

Standard ☐      Yearly ☐      Monthly ☐      Fortnightly ☐      Weekly ☐  
(3 instalments, Term 1,2 & 3)      (1 instalment)      (10 instalments)      (20 instalments)      (40 instalments)

**Our preferred payment method is BPay** 

**Do you require Split Billing arrangements for 2019 Fees?    Yes: \_\_\_\_\_ No: \_\_\_\_\_**

**Email address to send split billing forms to:**\_\_\_\_\_

## Details of all family members attending any NSW school in 2019

[illegible]

**Acceptance and Certification - to be signed by person(s) responsible for payment of fees**  
**Please read the Eligibility & Terms and Conditions overleaf before signing this form.**

I/we request that sibling discount be granted on Tuition Fees and/or Building Levy for all applicable students detailed above. I/we have read the Terms and Conditions overleaf relating to payment of school fees.

I/we certify that I will take responsibility for payment of all fees billed to me/us by the school and agree to abide by the Terms & Conditions. **Signatures (by both parents/caregivers)**

1 ..... *Please print name* ..... *Signature* ..... *Date*

2 .....  
*Please print name* *Signature* *Date*

## Eligibility for Fee Discounts

- The first child is the child in the family who is in the most senior class of any systemic school in the Diocese of Broken Bay (some exceptions do apply, see below). Second and subsequent children are defined in descending order of class seniority of children attending any systemic Catholic School in the Diocese of Broken Bay.
- The following schools are also included as “systemic” for the purposes of Tuition Fee discounting only (not applicable to family Building Levy):
  - ♦ St Edwards, East Gosford
  - ♦ Stella Maris, Manly
- Rates currently applicable are as follows:
  - ♦ Second child           20% discount
  - ♦ Third child             50% discount
  - ♦ Fourth & subsequent children           100% discount
- Students attending systemic schools in the Archdiocese of Sydney, Diocese of Parramatta and the Diocese of Wollongong may also be eligible for sibling discounts on Tuition Fees (as above), and a reduction on the Diocese of Broken Bay Building Levy. Please ensure these students are listed on the first page of this form.
- Parents/caregivers must notify the school of any changes to the enrolments listed on this form. In this event, a new form must be completed and submitted to the school/college and any discounts will be adjusted accordingly.

## Terms & Conditions relating to payment of School Fees

1. Tuition Fees and Building Levy are set each year by the Diocesan Schools Board.
2. School fees will be billed and invoiced on an annual basis. The standard payment terms are in three instalments in February, April and July.
3. The dates for payment will be clearly identified on the invoice issued at the beginning of the school year.
4. Sibling Discounts on Tuition Fees are **not** automatic - application must be made by completing, signing and submitting this form **by the due date**.
5. Fees are payable by BPay, EFTPOS, Cheque or Credit Card (Visa, MasterCard only).
6. Families may make arrangements to alter the Standard payment terms. Payments may be altered to be made either yearly, monthly, fortnightly or weekly. Please indicate under *Terms of Payment* overleaf.
7. If both parents/caregivers signed the original enrolment form, then both parents/caregivers are responsible for payment of the fees unless Split Billing Forms have been completed and submitted to the school.
8. In cases of genuine financial hardship, families may be eligible for a fee concession. Please contact the School Fee Liaison Unit on 9847 0728 or [schoolfees@dbb.org.au](mailto:schoolfees@dbb.org.au) for further information.